

**ROYAL EDUCATIONAL FOUNDATION OF PORT JEFFERSON**  
**MAJOR GRANT APPLICATION**

**The Foundation invites all applications for innovative and creative educational programming!**

*Annually, The Royal Educational Foundation (REF)* invites all teachers and other interested parties to apply for a major project grant: **\$500-\$2,000**. The major grant program, similar to the mini-grant, embodies the Foundation's mission to promote excellence, support opportunities that enhance teaching and prepare students to become tomorrow's leaders.

Projects may be for single or multiple classrooms, interdisciplinary and, multi-grade, or school-wide. The Foundation's goal is to support a wide range of educational interests and creativity. There are no restrictions placed on the money to be used for this grant.

Before an applicant can be awarded money for a major grant, they are required to make a presentation to the Royal Education Foundation identifying the purpose, goals/objectives, and anticipated outcome of the grant.

The application is simple, and it can be found at the Foundation's website [www.pjref.org](http://www.pjref.org) or from any school building principal. There is no deadline; however, applicants should anticipate a minimum of 90 days before receiving grant approval.

Each project must be approved by the principal of the building in which it will take place before submission to the Foundation. The major grants are for projects in excess of \$500, but they cannot exceed \$2,000. If your grant proposal is in excess of \$2,000, then it could take up to six (6) months to approve (subject to REF board presentation). If your project is under \$500, then you should be completing the mini-grant application, which can also be found on the Foundation's website.

Please forward all questions to *The Royal Educational Foundation* at: [www.pjref.org](http://www.pjref.org)

*The Royal Educational Foundation* enthusiastically supports creative educational ideas.

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Please submit your completed application to your building principal.  
All applicants should anticipate a minimum of 90 days before receiving grant approval. All requests are contingent upon a presentation to the Royal Educational Foundation.

**CONTACT INFORMATION**

Name:

School (Building):

E-Mail:

Telephone

Day

Evening

Cell

Name(s) of co-applicants if applicable:

Position:

**PROJECT INFORMATION**

School Year:

Project Total Cost :

Project Title:

Project Description: Attach your response to the application. Your project description must include the following:

- Detailed description of the project.
- Objectives and how they specifically relate to curriculum standards.
- If you are asking for equipment and request a specific number, give the reason for the number requested and how they will be shared/used for specific classes.

School(s) Benefiting:

Grade level(s)/curriculum area:

Estimated timing of the project. :

Approximate number of students benefitting:

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**BUDGET DETAILS:** (Attach additional sheet if necessary). If requesting equipment, identify the vendor you are considering using. Also, list quotes from competing vendors when applicable.

Item Description	Quantity	Cost	Vendor(s)	Total	Notes

1. Have you received any other form of monetary support for this project? \_\_\_\_\_ If yes, explain.  
\_\_\_\_\_

2. Have you or any of the applicants been recipients of the Royal Educational Foundation funding in the past? If yes, when and what project?  
\_\_\_\_\_

3. Does the project impact any school district facility, grounds or technology?  
\_\_\_\_\_

4. If there is a technology component to your request, would it be compatible with the district's technology? \_\_\_\_\_

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Building Principal's Signature*